



IEUCC 811 Council Meeting Minutes

Date: December 9, 2025 | 11:30 am PST

Location: Spokane Water Dist. #31225 N Yardley St - Spokane Valley, WA 99212

Attendees: See sign-in sheet on file for in-person attendance. IEUCC staff, Stacey Barrett, participated via Zoom.

Quorum: Confirmed

Call to Order

The meeting was called to order by the Chair. A quorum was confirmed.

Minutes

Board reviewed minutes from the September and November 2025 meeting. A motion was made to accept the minutes. A second was made and it passed unanimously.

Administrative and Contract Updates

The Council discussed ongoing administrative matters, including contract documentation related to post office services. Barrett and Zack reviewed challenges encountered due to missing information and unclear requirements. Kathy provided an update on the post office visit, noting that extensive personal and organizational information was required to complete the mail switch, which is expected to be finalized within the week.

Virtual Meeting Equipment

The Council discussed the purchase of equipment to support virtual and hybrid meetings. Items under consideration included an OWL video conferencing system, a laptop, and related accessories, with a total budget not to exceed \$4,000. The equipment will support flexible participation options for Council members. A motion was made to purchase an OWL video conferencing system, a laptop, and related accessories, with a total budget not to exceed \$4,000. A second was made and it passed unanimously.

Action: Zack will coordinate with Stacey to research and purchase approved equipment within the authorized budget.

Financial Approvals

The Council reviewed and approved payment of outstanding invoices, including:

- Center Place invoice in the amount of \$970
- Catering invoice in the amount of \$1,056.52

Contractor Dues Structure and Voting Process

Stacey reviewed the voting process requirements, emphasizing the need for sign-in forms to verify member participation. The Council discussed proposed changes to the contractor dues structure, including a transition from per-locate billing to a flat annual membership fee. Legal compliance considerations and potential member impact were discussed. The Executive Board will update bylaws as necessary to reflect approved changes.

Contractor Dues and Billing Changes

The Board approved a reduction of contractor member dues to \$50 as a one-time annual payment. This change will be implemented through the One Call Concepts billing system beginning next year.

Additional billing updates included:

- Operators will continue to be billed monthly
- Facility operators will transition to quarterly billing
- A catch-up invoice for December through March will be issued in April

The Board reviewed One Call Concepts performance metrics, noting positive trends in ticket volume and ratios. Upcoming system enhancements were also discussed, including third-party excavator additions and ticket time extensions.

Board elections were announced, including Patrick Sullivan's nomination for Treasurer. Discussion of the 2026 budget was deferred due to ongoing financial uncertainties.

DIG Breakfast Event Planning

The Council discussed planning for the upcoming DIG Breakfast event. Stacey will distribute digital invitations using Kathy's email and implement a new reservation platform to track attendance. The draft agenda includes presentations by Don Evans, Mackie, and Janine DeWitt, with potential participation from One Call Concepts regarding SA capabilities.

The Council agreed not to offer knife or multi-tool giveaways due to timing constraints but approved increasing the value of door prizes.

Website management was briefly discussed. Stacey and Zack clarified that One Call Concepts currently manages the domain, and while the organization may assume control in the future, no immediate changes were approved.

Next Board Meeting

January 13, 2026 5 at 11:30 am at the Spokane Water Dist. In Spokane Valley, WA.

There being no further business to come before the Board, the meeting was adjourned at 1:11 pm.